



**HEAT & FROST LOCAL 118 HEALTH & WELLNESS PLAN  
MONTHLY REMITTANCE REPORT  
INSTRUCTIONS**

1. Dues deductions, employer contributions and delinquent penalties are contained in the Collective Agreement.
2. These COMPLETED report forms are due by the **15th of the month following the month worked.**
3. Incomplete report forms shall be returned to the sender(s) and a delinquent penalty may be imposed.
4. **Send a "Nil" report** if you had no employees during the month.
5. List all employees alphabetically on all reports.

6. Please send ONE copy of the report plus the Trust Fund cheque to:  
 HEAT & FROST INSULATORS, LOCAL 118, IN TRUST  
 101 - 4190 Lougheed Hwy, Burnaby BC V5C 6A8  
 Phone: 604-299-7482 Fax: 604-299-8136

6a. Please send ONE copy of the report plus the Dues Check-off cheque to:  
 HEAT & FROST LOCAL 118  
 233 East 11th Avenue, Vancouver BC V5T 2C4  
 Phone: 604-877-0909

Insert the totals of each column as follows:  
**SUPPLEMENTARY FIELD DUES:**  
 Calculate 7% of Gross Earnings. (Do not include Holiday Pay)  
 Gross Earnings shall include Travel Time but not mileage.  
 Overtime as One and a Half Times or Double the hourly rate.\*  
 Foreman and General Foreman rates.  
 All Bonus payments above the basic rates.

<b>STANDARD (INDUSTRIAL) AGREEMENTS</b>														<b>May 1, 2009</b>	
<b>Employee Classification</b>	<b>Agrmt #</b>	<b>Welfare</b>	<b>Pension*</b>	<b>Appr</b>	<b>Rehab</b>	<b>JAP</b>	<b>BCBCBTU</b>	<b>BCICA</b>	<b>Contract Admin</b>	<b>BCYT</b>	<b>Educ</b>	<b>H Haz</b>	<b>Schol</b>	<b>TOTAL</b>	
Standard Journeyman	40	3.215	4.75	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>8.960</b>	
<b>Apprentices:</b>															
1st 3 mos	50%	41	3.215	2.38	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>6.590</b>
1st yr 2nd 3 mos	55%	42	3.215	2.61	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>6.820</b>
1st yr 2nd half (2nd 6 mos)	60%	43	3.215	2.85	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>7.060</b>
2nd yr 1st half (3rd 6 mos)	65%	44	3.215	3.08	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>7.290</b>
2nd yr 2nd half (4th 6 mos)	70%	45	3.215	3.33	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>7.540</b>
3rd yr 1st half (5th 6 mos)	75%	46	3.215	3.56	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>7.770</b>
3rd yr 2nd half (5th 6 mos)	80%	47	3.215	3.80	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>8.010</b>
4th yr 1st half (7th 6 mos)	85%	48	3.215	4.04	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>8.250</b>
4th yr 2nd half (8th 6 mos)	90%	49	3.215	4.28	0.17	0.02	0.01	0.01	0.21	0.13	0.05	0.30	0.090	0.005	<b>8.490</b>

*Foreman remitted at standard rate, expected to participate in standard plan - otherwise, hours prorated up for Commercial Plan.*

**\*NOTE: FOR DESIGNATED APPRENTICES, PENSION IS PRORATED.**  
 A SEPARATE REPORT IS REQUIRED FOR EACH MONTH.  
 HOURS FOR THE FULL MONTH ARE REQUIRED, TO ENSURE PROPER BENEFIT COVERAGE FOR EMPLOYEES

Please print a hard copy and forward with your cheque, or you may email a copy to [lgoldie@datownley.com](mailto:lgoldie@datownley.com)